

**NORTHWEST MEDIATION CENTER (NMC) - PRACTICE AND CONFIDENTIALITY AGREEMENT
for entry of Mediator Interns into the NMC Mediator Certification Program**

As a condition for entry into NMC’s Mediator Certification Program, I, _____
agree, as follows:

1. I have read, have a personal copy of, understand, and commit to following the Model Standards of Conduct for Mediators, adopted by the American Arbitration Association, approved by the American Bar Association and adopted by the Association for Conflict Resolution in 2005.
2. I have read, and commit to act in accordance with, the provisions of RCW 7.07, regarding mediation in Washington State and RCW 7.75, regarding Dispute Resolution Centers in Washington State.
3. I have read, have a copy of, and understand the NMC Job Description for Volunteer Mediators.
4. I will not release to NMC clients the personal phone numbers, addresses or emails, of myself, other NMC volunteers, board members, staff or other clients.
5. I understand I must, and agree that I will, in the performance of my duties as a volunteer intern of NMC, hold all client and program participant information in absolute confidence. Further, I understand that violation of the NMC confidentiality policy, even if inadvertent, may result in immediate termination of my participation in the Certification Program, and intentional violation could lead to additional consequences, including civil or criminal penalties.
6. I will not copy, distribute, release or duplicate any training or informational materials developed and/or distributed by NMC without express written permission.

In consideration of the intern’s agreements, Northwest Mediation Center agrees to:

- a. Admit the above-named intern to its Program under the policies current at the date below;
- b. Provide supervision, coaching and counsel for the duration of the Intern’s Practicum process;
- c. Upon the intern’s successful completion of NMC practicum requirements current as of the date of signing below, to issue documentation qualifying the intern as a Northwest Mediation Center Certified Mediator.

Mediator Intern

Date

NMC Mediation Director or Executive Director

Date